

Title IV-E Infrastructure Considerations*



* Developed as a training tool by Region X. Not an official document.

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Leadership

- Key to success
- Supports efforts - financial, staff, infrastructure
- Needs understanding of IV-E program & requirements

Partnerships/Collaboration

- With-in Tribe (Leadership, Court, CWS/CPS, fiscal, IT)
- With State (CW agency, IV-D, fiscal, SSI, Courts)

CWS/CPS

- Case management
- Case planning, Permanency planning
- In-home and out-of-home services
- Prevention and family support services
- Independent Living (Chafee/ETV) & Transition Plan

Resource Family Development

- Foster and adoptive parent recruitment
- Relative and Guardian recruitment
- Licensing
- Training
- Retention activities
- Adoption Assistance

Code, Policies, Procedures, Forms

- Demonstrate compliance with all IV-E Plan requirements in Title IV-E Plan Pre-Print
- Ensure consistency and program longevity
- Clarify practice

Quality Assurance

- Assess & review progress towards meeting goals
- Monitor practice and consistency
- Provide feedback to management and staff

- Make changes as needed to improve practice/meet goals

Eligibility Process

- To determine initial and ongoing eligibility
- Ensures proper claiming
- Develop a staff or team with IVE expertise
- Develop guidelines/policies and forms to ensure consistent process and compliance with IVE requirements

Staff Development and Training

- Ensure compliance and consistency
- For new and existing staff
- Case workers, fiscal staff, eligibility team, court personnel

Financial Resources & Fiscal Reporting

- IV-E is a reimbursement, not a grant
- Tribe may claim reimbursement for a portion of allowable expenditures for eligible children
- Quarterly reporting requirements
- Cost allocation plan and time study process required
- Need expertise in IV-E: FFP, FMAP, allowable costs

Data Collection and Reporting

- AFCARS reports required twice yearly
- Specific data elements
- Case management system

Courts

- Ensure due process for children and families
- Gives CW agency placement and care authority
- Meet IV-E requirements (timely hearings, judicial determinations, notice and right to be heard, etc)